Worksheet: Evaluating Platform

Step 1: List the type of activities you want your community members to take

1) _____
2) _____
3) _____
4) _____
5) _____
6) _____
7) _____
8) _____
9) _____
10) _____

Step 2: List the digital tools required for the community activities

Publishing tools	Action tools

Examples:

Publishing Tools: Post comment, create profile, upload files…
Action tools: Rate, vote, polls…

Worksheet: Evaluating Platform

Step 3: Write down the file types to be supported by the platform

Category	File types
Information (textual, visual, audio)	
Design & Modeling	
Engineering	
Applications (software)	

Step 4: Select the platform that supports all your community actions, and has required digital tools, and supports exchange of file formats.